



Waterfront Director

Job Description

General Statement of Responsibilities:

Manage the pool and lake areas, ensuring safe and clean operation of water areas and related equipment and program activities. Schedule and oversee the lifeguard staff for the pool and lake.

Responsible To:

Program Director

Helpful Pre-Requisites:

- Lifeguard Certification, Waterfront component helpful (camp provides a certification course)
- Current First Aid, CPR & AED
- Leadership skills with a small team

Specific Duties:

- Check chemical levels daily & record in log for Full Time Maintenance Staff
- Schedule, monitor and do chores (pick up trash, repairs of equipment & furniture, mow grass, etc.)
- Plan and staff program activities and special events at the pool and lake areas (e.g. camper pool parties, lake games, etc.)
- Develop a weekly working schedule for lifeguards, ensuring daytime, evening, and weekend coverage, regular shift rotations to keep guards fresh, and appropriate time off. Supervise on-duty guards. Serve as lifeguard.
- Keep lake area clean and well maintained - regular tidying & upkeep of lake dock and boathouse
- Maintain boats, paddles, life jackets, and all other water equipment by way of regular inspection, proper storage and maintenance, and repair or replacement as necessary
- Ensure safety of every lake or pool user through the development and staff enforcement of appropriate rules and regulations, while fostering congenial staff-guest relationships
- Maintain sufficient water safety equipment (backboards, buoys, rescue tubes, etc.)
- Schedule & lead regular skills/emergency action refresher sessions for all lifeguards
- Initiate and oversee/schedule waterfront staff involvement in camper engagement (cabin activities, vesper services, recreation times, etc.)
- Assist/oversee camper supervision (e.g., post-breakfast camper time during counselor meetings)
- Occasionally assigned a week at a time to sleep in a cabin/shelter overnight as a helper to counselor (though not necessarily every week). Stay in Staff Housing on weekends.

Qualifications for All Staff:

- A professing and active Christian faith, including regular quiet times of Scripture reading and application, prayer, worship, and fellowship
- Spiritual and emotional maturity, personal integrity and honesty
- Desire to be a Christ-like role model for campers, guests, and fellow staff, and possess a genuine love for and desire to serve others
- Willingness and flexibility to cheerfully perform tasks and duties beyond those typically assigned
- Physical stamina and ability to daily perform duties assigned
- Understanding of and support for Camp policies, mission, and summer program goals