



# Camp Hebron

There's no place quite like it!

## First Aid Consultant *Job Description*

### **General Statement of Responsibilities:**

Provides prompt and appropriate medical care and supervision to campers and staff.

### **Responsible To:**

Program Director

### **Helpful Pre-Requisites:**

- Working knowledge of professional nursing theory and practice
- Minimum of two years of nursing school training or similar (R.N./Graduate nurse with Bachelor's degree preferred)
- Current certification in First Aid and CPR
- Ability to communicate effectively orally and in writing
- Establish and maintain effective working relationships with campers, staff, employees, and other agencies

### **Specific Responsibilities:**

- Assess incoming campers/staff to evaluate patient care needs (by way of health history forms and personal interviews, when necessary)
- Inform pertinent staff about medical conditions and preparedness for campers with special conditions
- Provide immediate care in emergencies, and initiates/manages referrals for off-site care
- Report updates of camper care and health care hazards/concerns to Program Director in a timely manner
- Control and administer over-the-counter drugs (PRN) and prescribed medications according to prescribing physician's instructions
- Instruct campers and staff in health measures, camper/guest care, and self-care
- Document care and treatments given by FAC to campers, guests and staff
- Maintain records and updates all care plans and procedures (through camp's online database)
- Available 24 hours and on-site while camp is in session (Sunday afternoon-Friday evening)
- Transport or coordinate driver(s) for patients to clinic or hospital as required
- Maintain necessary contact with outside health care providers (clinic, hospital, EMT's) to assure excellent working relationship with all parties
- Promptly notify camper's parents/guardians and camper administrators with updates of their camper's condition in the event of any serious injury, emergency, or need for camper to be isolated or sent home for medical reasons.
- Orders, organizes and utilizes First Aid Supplies
- Performs additional camp work as needed and available, including but not limited to camper supervision, program/activity assistance

### **Qualifications for All Staff:**

- A professing and active Christian faith, including regular quiet times of Scripture reading and application, prayer, worship, and fellowship
- Spiritual and emotional maturity, personal integrity and honesty
- Desire to be a Christ-like role model for campers, guests, and fellow staff, and possess a genuine love for and desire to serve others
- Willingness and flexibility to cheerfully perform tasks and duties beyond those typically assigned
- Physical stamina and ability to daily perform duties assigned
- Understanding of and support for Camp policies, mission, and summer program goals